

INFORMATION ON THE PROCESSING OF PERSONAL DATA FROM OUR CLIENTS

1. INTRODUCTORY REMARKS

Responsible for data processing:

Movilitas Consulting GmbH
represented by the managing directors: Stefan Georg Hockenberger, Michael Weise and Olga Whitlatch
Hermsheimer Str. 5
68163 Mannheim
Tel.: 0621 – 150 204 0
email: datenschutz@movilitas.com

- In the following: MOVILITAS -

Data protection officer:

Moritz Görmann
CTM-COM GmbH
In den Leppsteinswiesen 14
64380 Roßdorf
Tel.: 06154-57605 111
email: datenschutz@ctm-com.de

In accordance with the Basic Data Protection Regulation (Regulation (EU) 2016/679 of the European Parliament and of the Council) and in accordance with any related national jurisdiction of a Member State and together with any additional national data protection provisions (collectively, "Data Protection Provisions"), this Privacy Statement ("this Statement") summarizes the personal and sensitive data in the sense of this policy for MOVILITAS clients. Art. 4 No. 1 DSGVO, which MOVILITAS collects and processes from you, as well as the purpose of the processing and your related rights.

2. TYPE OF PERSONAL DATA COLLECTED

In the course of the client relationship, MOVILITAS may collect personal data.

- Contract master data
- Client number
- Communication data (name, address, telephone, email)
- Order details
- Statistical evaluations
- Inquiries/complaints
- Transaction information (e.g. support requests)
- Bank details, payment data
- Creditworthiness information

- Contract billing/payment data

3. ORIGIN OF PERSONAL DATA

As a rule, we collect these data directly from the clients concerned.

Exceptionally we collect data from third parties:

- Financial data and data on the creditworthiness of customers, obtained through credit agencies;
- Certain publicly available information from public sources (including the Internet).

4. PURPOSE AND LEGAL BASIS OF THE PROCESSING OF PERSONAL DATA

MOVILITAS processes the data for the purpose of fulfilling the underlying contractual relationship, i.e. your order. This includes in particular:

- Contract master data, i.e. acceptance, fulfillment and follow-up of your order;
- Processing of complaints and the associated warranty claims.

The legal basis for the processing is Art. 6 Para. 1 S. 1 b) DSGVO.

MOVILITAS also processes personal data for the purpose of performing and fulfilling tax and commercial law obligations, in particular from the German Tax Code (AO) and the German Commercial Code (HGB) for tax returns and bookkeeping. In this respect, the legal basis for the processing is Art. 6 para. 1 sentence 1 c) DSGVO

MOVILITAS also processes personal data to safeguard legitimate interests on the basis of Art. 6 Para. 1 S. 1 f) DSGVO. Such interests are in particular:

- Increase of efficiency in the areas of IT security / management, accounting, customer service or for the financial planning;
- General anonymous evaluation of customer and order data.

If necessary, MOVILITAS may ask you to consent to the use of personal data in individual cases. This is done voluntarily and can be revoked at any time with effect for the future; the existing contractual obligation remains unaffected by the revocation of consent. If the consent in connection with the fulfillment of a contractual obligation is or should become necessary, we will inform you about this separately. The processing is based on Art. 6 para. 1 sentence 1 a) DSGVO in cases of declared consent.

5. TRANSFER OF YOUR PERSONAL DATA

MOVILITAS may disclose your personal data to other persons within the company.

MOVILITAS may also share personal information with other third parties, including:

- Persons who provide MOVILITAS with products or services (for example, financial, legal and other consultants, company physicians, HR platform, webmail, data storage and support providers, training and compliance partners, insurance carriers for employee bonuses (or ordered insurance agents), providers of verification services and billing clerks);
- Regulatory or other authorities;
- Possible and actual buyers of MOVILITAS Consulting GmbH;
- Companies within the MOVILITAS Group in the European Union (MOVILITAS Consulting Belgium, MOVILITAS Consulting France, MOVILITAS Consulting UK).

The transfer is based on a contract for order processing with the third party pursuant to Art. 28 DSGVO insofar as this is necessary for the fulfillment of the contractual obligation (Art. 6 para. 1 sentence 1 b) DSGVO) or is based on a statutory obligation (Art. 6 para. 1 sentence 1 c) DSGVO) for disclosure and transfer.

6. TRANSFER OF YOUR PERSONAL DATA TO TARGETS OUTSIDE EUROPE

MOVILITAS may disclose your personal data to third parties in third countries outside the scope of the DSGVO. A transfer has been made to MOVILITAS Consulting LLC, 8830 Stanford Blvd. Suite 300 Columbia MD 21045, USA.

However, this will only be done if and to the extent that the security of the personal data is ensured in accordance with the provisions of the law governing the authorization of Art. 44 et seq. of the DSGVO is secured.

7. DATA RETENTION PERIODS

Your personal data will generally be stored for the duration of your contractual relationship or joint performance under the respective contractual obligation with MOVILITAS and thus until the underlying purpose of the processing is achieved.

Furthermore, we store your data until the beginning of the statute of limitations of all mutual claims from the contractual relationship, i.e. relevant payment claims and / or statutory and / or contractual warranty rights. As a rule, the duration is 3 years from the end of the year in which the claim arose and the knowledge of the respective claim.

With the final settlement of the mutual contractual claims and therefore with the discontinuation of the purpose underlying the data processing, we delete the data immediately, unless MOVILITAS is obliged and entitled to store the data due to other legal storage obligations. Such legal entitlement or obligation exists in particular for accounting documents (invoices, contract documents, account statements, etc.) for a period of 10 years (§ 147 AO) and for other relevant business documents for a period of up to 6 years (§ 247 HGB).

8. YOUR DATA PROTECTION RIGHTS

Rights affected

As a person affected by the processing of personal data, you have the following legal rights:

Pursuant to Art. 15 DSGVO, you have the right to request information from us as to whether and to what extent (including purpose of processing, categories of processed data, recipients and planned storage period as well as the origin of your data) personal data are processed.

If personal data concerning you are incorrect and/or incomplete, you have the right to claim from the person responsible an immediate correction or completion of these data (Art. 16 DSGVO).

In addition, you have the right to have your personal data deleted immediately if the conditions specified in Art. 17 DSGVO are met, e.g. if the data is no longer required for the purposes pursued (right to deletion).

You have the right to demand that the controller restrict the processing for the duration of the examination by the controller, if one of the reasons listed in Art. 18 DSGVO applies in detail, e.g. if you have lodged an objection against the processing.

Furthermore, you have the right to object to the processing of your personal data at any time for reasons arising from your particular situation. The person responsible will then no longer process the personal data unless he can prove compelling grounds for processing worthy of protection which outweigh your interests, rights and freedoms, or the processing serves to assert, exercise or defend legal claims (Art. 21 DSGVO).

In order to exercise your rights, it is sufficient to write to MOVILITAS in letter form or send an email to the above address.

Right of appeal

Without prejudice to any other administrative or judicial remedy, you have the right to appeal to a supervisory authority if you consider that the processing of your personal data violates the DSGVO (Art. 77 DSGVO). You may exercise this right with a supervisory authority in the Member State where you are staying, at your place of work or at the place where the alleged infringement occurred.

In Baden-Württemberg the competent supervisory authority is:

Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit
Königstrasse 10 a
70173 Stuttgart
Tel.: 0711/615541-0
FAX: 0711/615541-15
email: poststelle@ldi.bwl.de

Further information is available on the service portal of the state of Baden-Württemberg under the following link:

<https://www.baden-wuerttemberg.datenschutz.de>

9. QUESTIONS AND COMMENTS

If you have any questions or comments regarding this statement or MOVILITAS' privacy practices, please email us at datenschutz@movilitas.com or contact us by telephone on +49 621 150204 0.

You can also reach our external data protection officer at the following contact address:
Moritz Görmann, CTM-COM GmbH, In den Leppsteinswiesen 14, 64380 Roßdorf, Tel.: 06154-57605 111, email: datenschutz@ctm-com.de